

Bulwick Parish Council

475

Minutes of Bulwick Extraordinary Parish Council Meeting held on Wednesday 31st January at 6.00 pm in the Bulwick Local Centre.

Present:

Councillors: Cllrs J Taylor (Chair), M Beaton, L Vaughan and H Fisher

Clerk: Mrs A Disney

In Attendance: 1 member of the public.

Minute No.		ACTION
1	<p>Apologies received and approved: Cllr J Sanderson</p>	
2	<p>Declarations of Interest and Changes to the Register of Interests: There were no Declarations of Interest or changes to the Members Register of Interests.</p>	
3	<p>Approve and sign the minutes of the Parish Council Meeting of 31st January 2022: It was RESOLVED that the minutes be signed as a correct record. Proposed Cllr Fisher Seconded Cllr Vaughan</p>	
4	<p>Review & Approve Bulwick Parish Council Constitution & Policies The following documents were presented for approval:</p> <p style="padding-left: 40px;">4.1 Constitution 4.2 Equal Opportunities Statement 4.3 Safeguarding Children and Young People and Vulnerable Adults 4.4 Data Protection 4.5 Complaints Procedure 4.6 Risk Assessment 2022 4.7 Member Code of Conduct 4.8 Financial Regulations</p> <p>Proposed Cllr Fisher Seconded Cllr Vaughan All attending unanimously approved</p> <p>Constitution and Policies to be made available on Bulwick Parish Council Website</p>	AD/LV
5	<p>Planning: NE/21/00261/FUL Amalgamate planning application NE/21/00102/FUL: Residential dwelling & detached triple garage Henwick Barn Laxton Road Bulwick NN17 3DU – Clerk to send Parish Council support Planning NE/22/00106/TPO/ Willingtonia (T1) reducing lateral branches as recommended within the attached tree surgery The Old Rectory Church lane Bulwick NN17 3ET – Clerk to send Parish Council support Planning NE/22/00052/FULL (received for full planning permission) Replacement of single-story rear extension and 2 no. porches and associated internal repairs and alterations to existing cottage. Replacement outbuilding and enlargement / alterations to parking / turning area and associated landscaping works 12 Main Street Bulwick NN17 3DY – Clerk to send Parish Council support Planning based on revised planning & removal of Garage NE/22/00053/LBC (received for listed building consent) Replacement of single-story rear extension and 2 no. porches and associated internal repairs and alterations to existing cottage. Replacement outbuilding and enlargement / alterations to parking / turning area and associated landscaping works 12 Main Street Bulwick NN17 3DY – Clerk to send Parish Council support Planning based on revised planning & removal of Garage.</p>	AD AD AD

Chairman *J Taylor*

Date *3/3/22*

		AD																																								
6.	Finance:																																									
6.1	Accounts for payment: It was RESOLVED that the following accounts be paid:																																									
	<table border="1"> <thead> <tr> <th>Cheque No.</th> <th>Amount</th> <th>Payee</th> <th>Reason for Payment</th> </tr> </thead> <tbody> <tr> <td>100001</td> <td>£60.89</td> <td>Eon</td> <td>Lighting payment</td> </tr> <tr> <td>100009</td> <td>£30.00</td> <td>NCALC</td> <td>Training for Clerk</td> </tr> <tr> <td>100011</td> <td>£376.62</td> <td>T Disney</td> <td>Purchase Fireproof/ lock cabinet</td> </tr> <tr> <td>100002</td> <td>£13.78</td> <td>SSE</td> <td>Lighting payment</td> </tr> <tr> <td>100003</td> <td>£13.58</td> <td>M Beaton</td> <td>Reimburse SSE payment</td> </tr> <tr> <td>100004</td> <td>£40.00</td> <td>Information Commissioner</td> <td>Data protection feed</td> </tr> <tr> <td>100005</td> <td>£45.14</td> <td>A Disney</td> <td>Clerk Office Expenses</td> </tr> <tr> <td>100008</td> <td>£75.50</td> <td>J Medwell</td> <td>Locum Clerk October 21</td> </tr> <tr> <td>100007</td> <td>£1.00</td> <td>BT</td> <td>Purchase of Phone box</td> </tr> </tbody> </table>	Cheque No.	Amount	Payee	Reason for Payment	100001	£60.89	Eon	Lighting payment	100009	£30.00	NCALC	Training for Clerk	100011	£376.62	T Disney	Purchase Fireproof/ lock cabinet	100002	£13.78	SSE	Lighting payment	100003	£13.58	M Beaton	Reimburse SSE payment	100004	£40.00	Information Commissioner	Data protection feed	100005	£45.14	A Disney	Clerk Office Expenses	100008	£75.50	J Medwell	Locum Clerk October 21	100007	£1.00	BT	Purchase of Phone box	
Cheque No.	Amount	Payee	Reason for Payment																																							
100001	£60.89	Eon	Lighting payment																																							
100009	£30.00	NCALC	Training for Clerk																																							
100011	£376.62	T Disney	Purchase Fireproof/ lock cabinet																																							
100002	£13.78	SSE	Lighting payment																																							
100003	£13.58	M Beaton	Reimburse SSE payment																																							
100004	£40.00	Information Commissioner	Data protection feed																																							
100005	£45.14	A Disney	Clerk Office Expenses																																							
100008	£75.50	J Medwell	Locum Clerk October 21																																							
100007	£1.00	BT	Purchase of Phone box																																							
6.2	Receipts:																																									
	<table border="1"> <thead> <tr> <th>Amount</th> <th>Received from</th> <th>Reason for Payment</th> </tr> </thead> <tbody> <tr> <td>None</td> <td></td> <td></td> </tr> </tbody> </table>	Amount	Received from	Reason for Payment	None																																					
Amount	Received from	Reason for Payment																																								
None																																										
6.3	Summary of Balances																																									
	National Savings	£0																																								
	Current Account	<u>£4,625.11</u>																																								
	Total Reserves	£4,625.11																																								
	Bank Statement & Accounts:																																									
	The Bank Reconciliation was unanimously approved and duly signed by the Chair.																																									
7	Training:																																									
7.4	To approve 2022/23 Training Plan Proposal: Schedule of training presented for approval Proposed Cllr Fisher Seconded Cllr Vaughan All attendees approved Clerk to book Cllr requested training in line with agreed plan	AD																																								
8.	Asset Mapping: The Parish Council is requested to map all assets of community value currently owned and provided by the unitary council. An asset mapping project and team consisting of Cllr Taylor (Chair) and Cllr Vaughan & Clerk A Disney was established Completion timing and submission to Northants CALC 31 st March 2022 Asset map to be presented for approval at 30 th March meeting	JT/LV/ AD																																								
12	Correspondence: Email received from Bulwick Estate inviting PC members to a future management proposal consultation at the end of Feb 2022. Cllrs expressed an interest to be involved. The Clerk to respond confirming date & timing	AD																																								
13	Date of Next Meeting: 30th March 2022 Meeting closed at 7.15 pm																																									

Chairman *Julian Taylor*Date *3/3/22*