

Bulwick Parish Council

478

Minutes of Bulwick Parish Council Meeting held on Friday 6th May 2022 at 7.00 pm in the Bulwick Local Centre. - **DRAFT**

Present:

Councillors: Cllrs J Taylor (Chair), J Sanderson, L Vaughan, Beaton, Fisher, Clerk Disney

In Attendance: 4 members of the public.

Minute No.		ACTION
1	<p>The Election of</p> <p>(i) Chair Cllr J Taylor Proposed Cllr Beaton Seconded Cllr Fisher Unanimously supported by all council members</p> <p>(ii) Vice Chair Cllr H Fisher Proposed Cllr Sanderson Seconded Cllr Beaton Unanimously supported by all council members</p> <p>Declaration of Office Signed</p>	
2	<p>Apologies received and approved: Cllr Sanderson had to absent the meeting at 7.09</p>	
3	<p>Declarations of Interest and Changes to the Register of Interests: There were no Declarations of Interest or changes to the Members Register of Interests.</p>	
4	<p>Approve and sign the minutes of the Parish Council Meeting of 30th March 2022:</p> <p>It was RESOLVED that the minutes be signed as a correct record.</p> <p>Proposed Cllr Fisher Seconded Cllr Vaughan</p>	
5	<p>Matters arising from the minutes, not listed on Agenda (For information only)</p> <p>5.1 Phone Box Insurance: A Poster has been placed in the Phone box to communicate the ownership change to Bulwick Parish Council. Contract has been signed and is on file The Insurers have been advised of the updated asset list and there is no increase in cost for the current policy, however this will be reviewed at renewal</p> <p>5.2 Defibrillator Grant Application: An application to the community grant fund was made. Cllr Sanderson advised that an outcome of the application should be known after the end of March 2022 Still awaiting update</p> <p>5.3 Speeding Sign Grant Application: Cllr Vaughan advised that the application for the software licence S50 has been made. The grant should be paid to Bulwick Parish Council w/c 9th May 2022. No increase in Insurance on the current policy however this will be reviewed at renewal</p> <p>The Councillors unanimously approved purchase of the speed sign once funding is available ahead of the next meeting. They authorised a cheque to be raised for the purchase.</p> <p>Proposed Cllr Fisher. Seconded Cllr Taylor (Chair) Unanimously supported by all council members present</p> <p>5.4 Bulwick Centre Update: Cllr Fisher and Cllr Vaughan referred to the information already shared at the Annual Parish Meeting about the lack of engagement from the village to use the centre. Although there has been an enquirer to use the centre for art exhibitions and monthly coffee mornings there needs to be a wider use to drive revenue. Cllr Fisher will prepare a village notice to advise that if the centre is not used it will potentially be sold by the church. It is at a critical point.</p>	<p>Closed</p> <p>Cllr Sanderson</p> <p>Cllr Vaughan</p> <p>Clerk</p> <p>Cllr Fisher</p>

Chairman

Date

6	<p>Meeting Open to the Public A O'Neil requested an update on Tree Trimming on Deene Road: Cllr Fisher advised that she has a meeting with Bulwick Estate to discuss trimming in the coming weeks. Will advise result at next meeting</p> <p>Church Clock : A O'Neil informed the Parish Council that the Village Church Clock was no longer working. In order to repair the clock or get an engineering report of repair requirements there is a need to raise £650.00. Although some money is being raised by the coffee mornings there is a short fall to cover this cost. Cllr Taylor requested A O'Neil to contact him privately to discuss this matter</p>	Cllr Fisher Closed
7	<p>Queens Jubilee Celebration in Bulwick: Cllr Fisher & Cllr Vaughan advised that through social media they had reached out to the village residence but nothing official has been agreed. However, on Sunday 5th June at 12.00 noon the Bulwick Centre will be open for residents to gather if they wish to. A notice will be sent to village residents to advise them of this informal gathering.</p> <p>Considering this the Parish Council agreed to purchase a tree and plant it in the village to commemorate the Queens Jubilee with a plaque. The councillors requested the clerk to investigate how this could be done. Clerk to keep the councillors update on progress.</p> <p>Proposed Cllr Fisher. Seconded Cllr Taylor (Chairman) All attending councillors supported.</p>	Cllr Fisher Clerk
7 7.1	<p>Highway Matters</p> <p>Village lighting: The Clerk updated the councillors via a presentation on the options regarding Street lighting. The presentation will be made available on the Parish Council Website.</p> <p>It was agreed that the lights should be refurbished / replaced like for like and that the Clerk should start the process with support from Cllr Beaton (Treasurer) of getting approval to apply for a Parish Council Loan to fund option 3 – Hybrid mixing styles to keep as close to the current styles already in the village. The cost would be £11,493 excluding VAT</p> <p>Proposed: Cllr Beaton. Seconded Cllr Taylor (Chair) All attending councillors supported.</p>	Cllr Beaton & Clerk
8	<p>Police Liaison Representative (PLR) Scheme It was agreed that the Police Liaison Representative request would be advertised on Parish Council social media sites. In the interim the Clerk will act in this role</p>	Cllr Vaughan & Clerk
9	<p>Planning – Update For information NE/22/00326/FUL Concrete base for existing mobile stables and haybarn /tack room Banbery Lodge, Nottinghams Yard, Blatherwycke Road Bulwick NN17 3EU - <i>Parish Council Support Application</i></p> <p>NE/22/000345/FULL Erection of two shepherd huts and installation of pedestrian walkway and entrance feature. New Lodge Farm, Laxton Road, Bulwick Corby NN17 3DU - - <i>Parish Council Support Application</i></p> <p>NE/22/00480/FUL & NE/22/00481/LBC Replacement of existing timer fence with stone wall 12 Main Street Bulwick Corby NN173DY - <i>Parish Council Support Application</i></p> <p>Planning Application NE/22/00106/TPO is Granted. Tree works at The Old Rectory, Church Lane, Bulwick, Corby, NN17 3ET</p>	
10	<p>To Approve Accounts and Accountability 2021/22</p> <p>(a) Approval of Certificate of Exemption 2021/22 The Council noted that its gross income or expenditure did not exceed £25,000 in the year ending 31st March 2022 and therefore agreed to certify itself as exempt from a limited assurance review under section 9 of the Local Audit (Smaller Authorities) Regulations 2015.</p> <p>Proposed Cllr Beaton Seconded Cllr Fisher</p>	

Chairman

Date

	<p>The Certificate of Exemption was then duly signed by the Chair and Responsible Financial Officer and will be returned to the External Auditor.</p> <p>(b) Approval of Approval of Annual Governance Statement 2021/ 22 The Council considered and approved the Annual Governance Statement 2021/22</p> <p>Proposed Cllr Fisher Seconded Cllr Vaughan</p> <p>This was duly signed by the Chair and Responsible Financial Officer</p> <p>(c) Approval of the Annual Accounting Statement 2021/ 22 The Clerk had prepared the 2021/22 Financial Accounts in accordance with the Accounts and Audit Regulations 2015 and circulated prior to the meeting.</p> <p>The Council considered and approved the Annual Accounting Statement 2021/22</p> <p>Proposed Cllr Vaughan Seconded Cllr Taylor (Chair)</p> <p>This was duly signed by the Chair and Responsible Financial Officer.</p> <p>The Council thanked the Clerk for her all her work in preparing the accounts which have been presented to the Internal Auditor.</p>	Clerk																																								
<p>11</p> <p>11.1</p> <p>11.2</p> <p>11.3</p>	<p>Finance 2022 / 23:</p> <p>Accounts for payment: It was RESOLVED that the following accounts be paid:</p> <table border="1" data-bbox="276 1032 1332 1473"> <thead> <tr> <th>Cheque No.</th> <th>Amount</th> <th>Payee</th> <th>Reason for Payment</th> </tr> </thead> <tbody> <tr> <td>100017</td> <td>£6.82</td> <td>SSE</td> <td>Electric Supply March 2022</td> </tr> <tr> <td>100020</td> <td>£60.89</td> <td>EON</td> <td>Street Lighting Maintenance</td> </tr> <tr> <td>100021</td> <td>£7.65</td> <td>Cllr L Vaughan</td> <td>Postage for Grant</td> </tr> <tr> <td>100019</td> <td>£1014.54</td> <td>A Disney - Clerk</td> <td>Wages 1st Dec 21 – 31 March 2022 Authorised by email</td> </tr> <tr> <td>100018</td> <td>£175.00</td> <td>The Good Mood Co</td> <td>Annual Domain renewal 2021/22 Authorised by email</td> </tr> <tr> <td>100016</td> <td>£321.00</td> <td>West Northamptonshire Council</td> <td>Software for Speed Licence S50 Authorised in Minutes 477</td> </tr> </tbody> </table> <p>Receipts:</p> <table border="1" data-bbox="276 1592 1370 1733"> <thead> <tr> <th>Amount</th> <th>Received from</th> <th>Reason for Payment</th> </tr> </thead> <tbody> <tr> <td>£213.68</td> <td>NCALC</td> <td>Asset Mapping Grant</td> </tr> </tbody> </table> <p>Summary of Balances</p> <table data-bbox="276 1823 1023 1951"> <tr> <td>National Savings</td> <td>£0</td> </tr> <tr> <td>Current Account</td> <td><u>£4,810.27</u></td> </tr> <tr> <td>Total Reserves</td> <td>£4,810.27</td> </tr> </table> <p>Bank Statement & Accounts: The Bank Reconciliation was unanimously approved and duly signed by the Chair.</p>	Cheque No.	Amount	Payee	Reason for Payment	100017	£6.82	SSE	Electric Supply March 2022	100020	£60.89	EON	Street Lighting Maintenance	100021	£7.65	Cllr L Vaughan	Postage for Grant	100019	£1014.54	A Disney - Clerk	Wages 1st Dec 21 – 31 March 2022 Authorised by email	100018	£175.00	The Good Mood Co	Annual Domain renewal 2021/22 Authorised by email	100016	£321.00	West Northamptonshire Council	Software for Speed Licence S50 Authorised in Minutes 477	Amount	Received from	Reason for Payment	£213.68	NCALC	Asset Mapping Grant	National Savings	£0	Current Account	<u>£4,810.27</u>	Total Reserves	£4,810.27	
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Chairman

Date

12	Correspondence:	
12.1	Supporting Independence Programme is a Northamptonshire Public Health service. Public Health Service Northampton – It was agreed that the communication should be added to the Parish Council Website and other media sites	Cllr Vaughan
12.2	North Northamptonshire Strategic Plan Scope and Issues Consultation – The Councillors declined this event	Closed
12.3	Community Companions poster on display in phone box – Info Only	Closed
12.4	Hedgehogs R Us Highway Project – The Councillors declined to take part in this project at this time	Closed
13	Any later business for the next meeting It was agreed to allocate projects for Fy22/23 at next meeting.	
14	Date of Next Meeting: 11th July at 7pm Meeting closed at 8.02 pm	

Chairman

Date